

Scientific Abstract Checklist

- Due date for abstract is _____
- Number of copies needed _____
- Presenting author is listed as first author
- Presenting author meets eligibility requirements for the meeting
- Author affiliations are listed
- Abstract clearly organized into Introduction, Methods, Results, and Conclusion
- The conclusions are supported by data presented in the abstract
- Completed abstract meets word limit requirements or fits into formatting box
- Abstract printed with correct font size and style (if stipulated)
- Abstract has been reviewed by others for content, style, grammar, and spelling

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