

Poster Production Timeline

Due Date	Activity
	Poster Presentation
	Receive final version of poster
	Submit final changes to Graphic Arts Department
	Review proofs/draft with mentor
	Review proof with Graphic Arts Department
	Content sent to Graphic Arts Department
	Complete first draft of content/visuals
	Meet with Graphic Arts Department to discuss deadlines and expectations
	Review rules governing poster constraints (published by Program Committee)
	Discuss content and layout with mentor
	Notified of poster acceptance by Program Committee