This information, which is recommended to be included with all immunization referrals, can be communicated through any of several means including a paper-based referral form, a detailed clinical note from the last appointment, or a template within the electronic medical record (EMR).

**Patient demographics and scheduling information**

- **a.** Patient name and date of birth
- **b.** Referring Provider and date of referral visit
- **c.** Immunizer’s Name/Practice/Contact Information

**Care documentation**

- [ ] Vaccines administered (include specific dose information)
- [ ] Follow up (list any need for follow-up doses, specify time frame and whether scheduled)
- [ ] Follow up: vaccine information added to the state immunization information system (IIS)/registry
- [ ] Follow up: additional information or comments (e.g., any adverse reactions)