

Wednesday, May 8, 2019

Dear Colleagues:

It is my pleasure to request from the Internal Medicine Residents and Medical Students in Wisconsin, submissions for the Poster and Vignette presentations at the forthcoming meeting of the Wisconsin Chapter of the American College of Physicians (ACP).

The ACP Wisconsin Chapter meeting is scheduled for September 6-7, 2019. It will be held at the Wilderness Resort, Wisconsin Dells, Wisconsin. The Vignette presentations are scheduled to occur on Friday afternoon, the 6th, and the poster display will occur on Friday evening. Abstracts for these posters and Vignettes will be **due on June 28, 2019.**

Vignettes: All vignette presentations must be in PowerPoint format.

- Each residency program can submit 1 (one) research vignette and 2 (two) case-based vignettes to be formally presented.
- Each medical school can submit one vignette from students (this can either be research or case-based).

The Vignette presentation will consist of an oral presentation of an interesting clinical case or research. The presenter will be allowed 7 minutes for presentation and discussion of a case (this time is strict and the presenter's presentation will have to stop when 7 minutes are up). An additional 3 minutes will be allowed for questions. ***The PowerPoint presentation will not be available for use during the question period while the AV person is switching presentations, so questions will expected to be answered from memory.*** The presentation should be brought to the meeting on a jump drive for use.

Vignettes will be judged by a panel of judges. One winner each, from both the Resident/Fellow Member research vignette and case vignette competitions will be awarded a trip to nationals. If the person who wins is unable to go, the Resident/Fellow Member in second place will go in his or her stead. *This person will receive expenses up to \$1000 for attending the meeting from the State ACP council.*

The winning vignette presentations will need to be converted into a poster presentation prior to the National meeting. The winner of the National competition is eligible for a \$1,000.00 prize from the National ACP.

Displayed Posters: Each program may submit as many posters as they wish.

IMPORTANT: We can only accept **2 posters per first author.** However, an author can be second or third author on unlimited number of posters.

- **All posters must be no larger than 3 ft X 3 ft 10 inches in size (*Posters larger than this will not be accepted*).**
- The display-only posters will not be officially presented, but the authors should be prepared to give a short presentation and answer questions about their posters to those viewing the posters.
- We will be judging the displayed posters, and offering prizes to first second and third place.
- ***Posters should be hung up by 3 pm on Friday the 6th.***

Additional information for Posters and Vignettes:

- There will be a **maximum of 3 authors** allowed on the posters and vignettes, one author and two co-authors. All faculty physicians who worked with the residents on their posters/vignettes are also encouraged to attend the meeting.
- All persons displaying or presenting (posters and vignettes) are expected to provide an abstract of their presentation in 300 words or less and in no less than a 10-point font.
- The deadline for abstracts is **June 28, 2019**.
- Please send all abstracts from your institution after they have all been collected to the person below:
 - Abstracts from *Aurora Sinai Medical Center programs* should be forwarded to the program coordinator there: Rebecca Young (rebecca.young@aurora.org), Aurora Sinai Medical Center, 945 North 12th Street, Box 342, Milwaukee, WI 53201-0342.
 - All abstracts from *the University of Wisconsin, Medical College of Wisconsin, Marshfield Clinic, and Gunderson programs* should be forwarded to Scott Mattson (scott@svinicki.com), 6737 West Washington Street, Suite 4210, Milwaukee, WI 53214.
 - Abstracts from ACP Big M Members, ACP Fellow Members or ACP Master Members should be sent to Scott Mattson (scott@svinicki.com).
- All Authors and Co-authors must also submit COI forms by June 28, 2019. Please submit all COI forms directly to Scott Mattson (scott@svinicki.com). Ideally, all COI forms will be sent along with the submitted abstract. It is the responsibility of the PRESENTING AUTHOR to ensure that COI forms are submitted for ALL authors. If you do not submit a COI form for an author, they will not be listed on the abstract.
 - COI forms MUST be PHYSICALLY signed - no "typed signatures" are permitted.

Remember, even if your residents are not presenting, please encourage them to attend.

If you have any questions, please don't hesitate to contact me.

Sincerely,

Rachel M. Hawker, M.D., F.A.C.P
WI ACP Council, Resident/Fellow Committee Chair

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