

The strength of a chapter is closely related to the level of involvement by its members. A well-organized local committee structure ensures that many will be involved and no one individual is overburdened.

The 2019-2020 North Dakota Chapter Committee structure is as follows:

Executive/Advisory Council (Finance, Health & Public Policy, and Hospitalist)

Chair: Chapter Governor (Fadel Nammour)

Members: Governor, Vice Governor, Secretary/Treasurer (Executive Committee)

Past governor, committee chairs, representative from SHM, Chief Resident, and a medical student

The Finance Committee role will be to develop and oversee fiscal policies for the chapter. Prepare an annual chapter budget, help establish the chapter's dues rate, monitor income and expenditures, and ensure that appropriate financial statements and audits are prepared.

The Health and Public Policy Committee will deal with policy issues affecting the health care of the American public and the practice of internal medicine. They will work with national policy staff and the North Dakota Medical Association to review and respond to position papers and statements. They will identify local issues that affect our members and participate as needed in the ND legislative agenda. Members of the committee will review BOG resolutions and share ND perspectives on the different issues that affect the practice of internal medicine. This committee will develop a mechanism to alert the local membership and solicit input regarding critical policy issues. At the discretion of the Governor, members of this committee might participate in national Leadership Day held in Washington, DC.

Hospitalist committee will develop a relationship between the ACP and Internists who practice Hospital Medicine by promoting education, research and advocacy for Hospitalists. The committee should provide a forum for professional collaboration in the continuum of quality care of patients and enhance networking opportunities throughout the state.

Chapter Meeting/Scientific Program

Chair and members of this committee are identified within a month after the annual meeting (October) to give members enough time to prepare for the following year.

The primary goal of this committee is to plan the chapter's scientific meeting(s). We would like to invite program directors, dean/ associate dean, IM department chairs, residents, students and private practitioners to be part of this committee for next year. We hope this will stimulate attendance and bring more ideas on the table.

Also we would like this committee to explore the feasibility of community events for the public to strengthen our relationship with our patients.

Awards Committee

The Awards Committee will help identify Laureate, community service-volunteerism or other local award candidates and select the recipient(s). This committee will also be responsible for identifying Fellows and Master candidates and those eligible for the College's national awards. The committee will also help the chapter to achieve its excellence awards certification.

Resident/Fellow Members, Medical Students, and Early Career Physicians

This committee will help planning activities and programs (at either the chapter meeting or a freestanding meeting) and assisting the Governor in matters that pertain to medical students, residents and physicians-in-training.

This committee will be in charge of poster competitions and doctor's dilemma program.

Membership & Communications

The Membership Committee should promote and advance the continuing growth and diversity of all classes of membership. Under the direction of the Membership Committee Chair, members of the committee are responsible for implementing chapter recruitment and retention initiatives to improve member satisfaction, improve diversity, and ultimately increase the chapter membership. The chair or chapter leader should work with the appropriate Chapter Liaison to recruit new members and retain current members. The committee should be instrumental in supporting advancement to Fellowship.

A Communications Committee can be charged with the responsibility to create, distribute and evaluate the effectiveness and value of all aspects of communication from the Chapter to the membership. They should also be responsible for developing a communications strategy plan throughout the year and overseeing the ways and uses of how you communicate to the membership.