AMENDED AND RESTATED BYLAWS
THE MICHIGAN CHAPTER OF THE
AMERICAN COLLEGE OF PHYSICIANS

BYLAWS

ARTICLE I - OFFICES

Section 1.1 The name of the Corporation shall be the Michigan Chapter of the American College of Physicians (MI-ACP).

Section 1.2 The Corporation may have such offices as the Council (as defined hereinafter) may from time to time determine.

ARTICLE II - PURPOSE

Section 2.1 The purposes of the Chapter are exclusively charitable and educational as set forth in the Articles [Certificate] of Incorporation of the Chapter and include the organization of those members of the American College of Physicians (the "ACP") who are members of the Chapter, in order to further the objects and purposes of the ACP.

Section 2.2 The Chapter is subject to any limitations and restrictions imposed on it by the Bylaws of the ACP or by any resolution passed by the Board of Regents of the ACP and if it does not comply with such restrictions the Chapter shall be required (without limiting any other actions which may be required of it), upon request of the ACP, to cease being a Chapter of the ACP or using the name of the ACP.

ARTICLE III - MEMBERSHIP

Section 3.1 Membership in the Chapter shall consist of those persons who are members of the ACP and whose mailing address for purposes of receiving notices and publications of the ACP is in Michigan.

Section 3.2 A Chapter member shall automatically be accorded the same class of membership as such member holds in the ACP. Only a Chapter member who belongs to the Member, Fellow, or Master class of membership shall be entitled to hold an office of the Chapter or vote on Chapter matters, provided, however, that other members may vote in the election of members of advisory boards or committees composed solely of members of such class, and may be appointed to serve as a voting member of a chapter committee.
ARTICLE IV - MEETINGS OF MEMBERS

Section 4.1  All meetings of the members shall be held at a place, either within or without Michigan, as the Council may from time to time determine.

Section 4.2  An annual meeting of the members shall be held each year for the election of Council members and officers, at such time as the Council shall determine. Notwithstanding the foregoing, the selection of Council members and officers may be held by mail as set forth in Section 9.6 below. Special meetings of the members may be called at any time by the Governor, the Council, or at least ten percent of the members of the Chapter entitled to vote, upon written request delivered to the Secretary of the Chapter.

Section 4.3  Written notice of any meeting of members, stating the time, place, and the general nature of the business to be transacted, shall be served not less than ten nor more than fifty days before such meeting, unless a greater period of notice is required by statute.

Section 4.4  Except as may be otherwise provided by statute or by these Bylaws, a quorum for the transaction of business shall consist of those members entitled to vote who are present in person. One or more members may participate in any meeting by means of conference telephone or similar communications equipment by means of which all persons participating in the meeting can hear and communicate with each other, and all members so participating shall be deemed to be present in person at the meeting.

Section 4.5  Except as may be otherwise provided by statute or by these Bylaws, the vote of a majority of the members entitled to vote who are present in person shall decide any question brought before any meeting.

ARTICLE V – COUNCIL

Section 5.1  The Council shall consist of the Governor of the Area, who shall function as the president of the Chapter, the Governor-Elect, if any, the Vice-president (who is, the immediate Past Governor), the Secretary, the Treasurer and five or more Chapter members, the number of which shall be set from time to time by the Council. At least half of the Council members (other than the officers) shall be representatives elected by the members of the Chapter entitled to vote on line and/or at each annual meeting of the members. The remaining Council members may be appointed by the Governor. Council members (other than officers) shall serve staggered two year terms and until their successors are duly elected. As nearly as possible, an equal number of Council member terms shall expire each year.

Section 5.2  The Council shall reflect the chapter’s composition of academic, practicing, male, female, urban, rural, ethnic, and diverse training backgrounds.

Section 5.3  Vacancies in the elected Council positions (other than among the officers), including vacancies resulting from an increase in the number of members constituting the Council, shall be filled by a majority vote of the remaining Council members. Each person
so elected shall be a Council member until a successor is elected by the members entitled to vote at the next election of members to the Council or at any special meeting of the members duly called for that purpose and held prior thereto.

**Section 5.4**  The duties of the Council shall be those ordinarily performed by a Board of Directors of a corporation. The Council shall manage the business and affairs of the Chapter, and may exercise all such powers of the Chapter and do all such lawful acts and things as are not by statute or by these Bylaws directed or required to be exercised and done by the members of the Chapter or by the Governor of the Chapter.

**ARTICLE VI - COUNCIL MEETINGS**

**Section 6.1**  The meetings of the Council may be held at such place within Michigan or elsewhere as a majority of the Council members may designate from time to time or as may be designated in the notice calling the meeting.

**Section 6.2**  Regular meetings of the Council shall be held at least two times a year, at such times and places as shall be determined from time to time, by resolution of the Council. Notice of each regular meeting of the Council shall specify the time and place of the meeting and shall be given to each Council member at least fourteen (14) days before the meeting.

**Section 6.3**  Special meetings of the Council may be called by the Governor, or by the Secretary upon written request of any two members of the Council, on 24-hours notice to each Council member. Notice of each special meeting of the Council shall specify the time and place of the meeting.

**Section 6.4**  A majority of the Council members shall constitute a quorum for the transaction of business, and the acts of the Council, except as may be otherwise specifically provided by statute or by these Bylaws. If a quorum shall not be present at any Council meeting, the Council members present shall adjourn the meeting. It shall not be necessary to give any notice of the adjourned meeting or of the business to be transacted other than by announcement at the meeting at which such adjournment is taken.

**Section 6.5**  One or more Council members may participate in a meeting of the Council by means of conference telephone or similar communications equipment by means of which all persons participating in the meeting can hear and communicate with each other, and all Council members so participating shall be deemed to be present in person at the meeting.

**Section 6.6**  Any action which may be taken at a meeting of the Council may be taken without a meeting if a consent or consents in writing setting forth the action so taken shall be signed by all of the Council members and shall be filed with the Secretary of the Chapter and with the minutes of the proceedings of the Council.
ARTICLE VII - OFFICERS

Section 7.1 The officers of the Chapter shall be a Governor (who shall also function as the president), Governor-Elect, if any, Vice-president (the immediate past Governor), Secretary and Treasurer. The officers shall be members of the Chapter.

Section 7.2 Except with respect to the office of Governor, Governor-Elect and Vice President except as hereinafter provided in the case of vacancies, the officers shall be elected by the members of the Chapter entitled to vote at each annual meeting of the members and shall serve in their respective offices until successors are duly elected. Notwithstanding the foregoing, such officers may be elected by mail ballot as set forth in Section 9.6 below.

Section 7.3 Any officer (other than the Governor or Governor-Elect) may be removed by the Council whenever, in its judgment, the best interests of the Chapter will be served thereby. If the office of any officer becomes vacant because of removal by the Council, death, resignation, or any other reason, except for the office of Governor or Governor-Elect, the vacancy shall be filled by a majority vote of the Council. Any person so elected shall serve until a successor is elected by the election or at any special meeting of the members duly called for that purpose and held prior thereto. If the Governor ceases to serve, the Governor-Elect shall become Governor. In the absence of such Governor-Elect, the Vice-president (the Immediate Past Governor) shall serve as Acting-Governor until a new Governor is selected pursuant to the Bylaws of the ACP.

Section 7.4 The Council may appoint such other officers, assistant officers, and agents as the needs of the Chapter may require who shall hold their positions for such terms and shall have such authority and shall perform such duties as from time to time shall be determined by resolution of the Council.

Section 7.5 The salaries and expense allowances, if any, for all officers and agents of the Chapter shall be determined by the Council.

THE GOVERNOR (PRESIDENT)

Section 7.6 The Governor shall be elected pursuant to the provisions of the Bylaws of the ACP and shall serve for such term and shall perform such functions as are set forth in such Bylaws. The Governor shall (1) preside at meetings of the members and of the Council; (2) attend meetings of the Committees; (3) act as a liaison between the Chapter and (a) the College and (b) other Chapters; (4) report periodically to the College’s board of Governors on activities of the Chapter; (5) promote applications for membership in the College and evaluate the recommendations of the Chapter’s Credentials/Membership Committee for such members; and (6) perform such other duties as the Council may prescribe or delegate to him/her. The Governor shall be the chief executive officer of the Chapter and shall see that all orders and resolutions of the Council are carried into effect.
Section 7.7. The Governor shall execute bonds, mortgages and other contracts requiring a seal, under the seal of the Chapter, except where required by law to be otherwise signed and executed and except where the signing and execution thereof shall be expressly delegated by the Council to some other officer or agent of the Chapter.

THE GOVERNOR-ELECT

Section 7.8 The Governor-Elect, when selected, shall perform the functions of the Governor in the absence of the Governor.

THE VICE-PRESIDENT

Section 7.9 The Vice-President is the Immediate Past Governor and shall, in the absence or disability of the Governor and Governor-Elect and in such order as the Council shall determine, perform the duties and exercise the powers of the Governor or Governor-Elect, and shall perform such other duties as the Council may prescribe or the Governor may delegate.

THE SECRETARY

Section 7.10. The secretary shall attend all sessions of the Council and meetings of the members and record all the votes of the Chapter and the minutes of all the transactions, and shall perform like duties for the committees of the Chapter when required. The Secretary shall give, or cause to be given, notice of all meetings of the members and of special meetings of the Council, and shall perform such other duties, as may be prescribed by the Council or Governor, under whose supervision the secretary shall be.

THE TREASURER

Section 7.11. The treasurer, with support from the Executive Director, shall maintain oversight of the Chapter funds and securities, shall keep full and accurate accounts of receipts and disbursements and shall deposit all funds of the Chapter in such depositories as shall be designated by the Council.

Section 7.12. The treasurer, with support from the Executive Director, shall pay all bills and expenses of the Chapter and report to the Council, as requested, but at least annually, on all transactions and the financial condition of the Chapter.

Section 7.13. If required by the Council, the Treasurer shall give the Chapter a bond in such sum, and with such surety or sureties as may be satisfactory to the Council, for the faithful discharge of the duties of the office.

ARTICLE VIII – EXECUTIVE DIRECTOR

Section 8.1 The Executive Director shall:
(1) have an employment or contractual arrangement with the Chapter;
(2) report to the Council, which shall determine hours worked and amount of compensation
in an employee, or the length of a contractual arrangement and amount of compensation.
(3) assist the Governor, Officers and Council to carry out the purposes and work of the
Chapter and shall perform duties usual to this office and any other duties assigned by the
Council.

ARTICLE IX – COMMITTEES

Section 9.1 The Council may designate and create standing or temporary
committees in addition to those provided for in these Bylaws. Such committees shall have such
duties and responsibilities as the Council may deem appropriate.

CREDENTIALS/MEMBERSHIP COMMITTEE

Section 9.2 The Governor may annually appoint a Credential/Membership
Committee of at least three members of the Chapter who belong to the “Fellow” class of
membership, including at least one Council member. The Governor shall serve as a voting
member of the Committee.

Section 9.3 The Committee shall:

(1) Upon the request of the Governor, review the qualifications of
persons for membership and advancement to Fellowship in the ACP who would, by virtue of
such membership, also be members of the Chapter, and, when appropriate, recommend that such
persons be endorsed by the Governor. Those candidates for Fellowship will be reviewed by the
national Credentials Subcommittee for recommendations for election consistent with the
procedures established in the Bylaws of the ACP.

(2) Actively seek members who might qualify for Fellowship and
encourage them to apply for advancement.

(3) Actively seek non-members of the ACP who, by their special
background and achievements, might qualify for direct admission to Fellowship.

LOCAL NOMINATIONS COMMITTEE

Section 9.4 The Governor shall annually appoint a Chair for the Local
Nominations Committee who will compose a committee of not less than three members of the
Chapter. Consideration regarding the Chapter’s composition of academic, practicing, male,
female, urban, rural, ethnic, and diverse training backgrounds must be made when appointing the
Committee. The Governor may serve as a non-voting member of the Committee.
Section 9.5 The Committee shall nominate candidates for the Council, for the offices of Secretary, Treasurer, and for the position of Governor-Elect of the Chapter.

Section 9.6 The Committee shall submit to the Chapter membership at least one month prior to the annual meeting of the members a list of candidates for the Council and for the offices of Secretary and Treasurer. However, at the annual meeting of the members the floor shall be open for the nomination, by members entitled to vote, of additional candidates. In such event, only those candidates nominated in accordance with that procedure and those duly nominated by the Nominating Committee shall be eligible for election. Notwithstanding the foregoing, the Council may determine to conduct such elections by mail ballot in lieu of a meeting of the members and in accordance with state law, in which case the election shall be held as determined by resolution of the Council.

Section 9.7 The Committee shall submit to the national Governors Subcommittee on Nominations as requested by the ACP the names of candidate(s) for the position of Governor-Elect of the Chapter. The candidate(s) must be nominated from among the Chapter’s Masters and Fellows, neither candidate having previously served as Governor in that Chapter. The election process will be conducted pursuant to the Bylaws of the ACP.

SCIENTIFIC PROGRAM COMMITTEE

Section 9.8 The Governor may annually appoint a Scientific Program Committee, including at least one Council member. The Governor shall serve as a non-voting member of the Committee.

Section 9.9 The Committee shall plan local regional scientific and educational meetings.

FINANCE COMMITTEE

Section 9.10 The Governor may annually appoint a Finance Committee, including the Treasurer and at least one other member of the Council. The Governor shall serve as a non-voting member of the Committee.

Section 9.11 The Committee shall (with assistance from the Executive Director):

1. Prepare an annual budget for financial or legal activities of the Chapter.
2. Provide liaison with any and all accounting and legal firms retained by the Chapter for financial matters.
3. Assure that appropriate financial statements are prepared, review all prepared financial statements and provide appropriate internal audits of the financial activities of the Chapter.
(4) Obtain audits of the Chapter financial activity whenever deemed necessary.

HEALTH AND PUBLIC POLICY COMMITTEE

Section 9.12 The Governor may appoint a Health and Public Policy Committee, including at least one member of the Council. The Governor shall serve as a non-voting member of the Committee.

Section 9.13. The Committee shall keep abreast of technological and public policy developments in the areas of medical practice, health care and the organization and delivery of health services and make such recommendations to the Council as it deems appropriate.

ARTICLE X - GENERAL PROVISIONS

REPORT TO MEMBERS

Section 10.1 The Council shall submit at the annual meeting of the members a full report of conditions and finances of the Chapter together with a review of its acts for the preceding year.

CHECKS AND NOTES

Section 10.2 All checks or demands for money and notes for the Chapter shall be signed by such officer or officers as the Council may from time to time designate.

FISCAL YEAR

Section 10.3 The fiscal year of the Chapter shall be July 1 of one year to June 30 of the following year.

NOTICES

Section 10.4 Whenever, under the provisions of the statutes or of the Articles of Incorporation or of these Bylaws, notice is required to be given to any person, it may be given to such person either personally or by sending a copy thereof through the mail or by telegram.
charges prepaid, or by facsimile transmission or electronic mail, or by recognized delivery
service to the appropriate address appearing on the books of the Chapter or supplied by them to
the Chapter for the purpose of notice. Notice shall be deemed to have been given when delivered
in person, or sent by facsimile or electronic mail or one day after being deposited in the mail
with a recognized delivery service or sent by telegram.

Section 10.5 Whenever any written notice is required to be given by statute or
by the Articles of Incorporation or by these Bylaws, a waiver thereof in writing, signed by the
person or persons entitled to such notice, whether before or after the time stated therein, shall be
deemed the equivalent of the giving of such notice. Except in the case of a special meeting of
members, neither the business to be transacted or the purpose of the meeting need be specified in
the waiver of notice of such meeting. Attendance of any person entitled to vote at any meeting
shall constitute a waiver of notice of such meeting, except where a person attends a meeting for
the express purpose of objecting to the transaction of any business because the meeting was not
lawfully called or convened.

LIABILITY AND INDEMNIFICATION

Section 10.6. A Council member shall not be personally liable for monetary damages arising out
of his or her service as a Council member unless such liability arises from intentional
misconduct, gross negligence or violation of a criminal statute or ordinance. This provision shall
not be construed to shift responsibility for the Council member to pay taxes pursuant to local,
state or federal law.

Section 10.7. The Chapter shall defend and indemnify any officer, Council member or
employee of the Chapter from any claims or civil or administrative proceedings or causes of
action, for losses, damages or expenses, including attorney fees, arising out of the performance
of said officer, member or employee’s duties on behalf of The Chapter. The obligation to defend
and indemnify does not extend to any criminal conduct, intentional misconduct or gross
negligence on the part of the officer, member or employee. The decision to accept or reject such
a claim for indemnification under this Section shall be made by vote of the Council.

DUES AND FEES

Section 10.9 The dues shall be established by the Council annually. The annual
dues for the various classes of membership shall not exceed the annual dues for the same
respective classes of membership in the ACP. The annual dues shall not be assessed against any
member who is exempt from the payment of annual dues to the ACP, unless such member is
exempt solely because of the payment of a lifetime membership fee to the ACP.

Section 10.10 All dues, fees, and assessments shall be collected by the ACP and
remitted to the Chapter.
ARTICLE XI - AMENDMENTS AND FUNDAMENTAL CHANGE

Section 11.1 The Articles of Incorporation or Bylaws may be altered, amended, or repealed by a majority vote of the members entitled thereon at any regular or special meeting duly convened after notice to the members of that purpose, or, to the extent permitted by law, by a majority vote of the members of the Council at any regular or special meeting duly convened, subject always to the power of the members to change such action by the Council members; provided, however, that no such fundamental change as the foregoing or such as a merger, division, or dissolution shall be effective without the approval of the Board of Regents of the ACP.