**ACP Advance QI Excellence Awards and Quality and Well-being Champion Posters Submission Form**

**Instructions:**

**Please submit your completed abstract submission form to** ACPQI@acponline.org **on or before December 16, 2022.**

* All abstracts must be submitted electronically via email to ACPQI@acponline.org. Only  *complete* submissions are eligible for review.
* A confirmation email will be sent to the email provided for the practice lead/primary author once the abstract has been fully submitted.  Awardees and poster presenters will be notified by **January 31, 2023**.
* Poster presenter submissions *only*:
	+ The project lead/primary author (or a representative from the project team) will be expected to attend the Quality and Well-being Networking Reception in-person on **Friday, April 28, 2023, from 6:00 – 7:30 pm PT.**
	+ Selected poster presenters will be provided with a template for their electronic poster. Completed posters must be submitted to ACPQI@acponline.org by **March 31, 2023**.
* For any questions, please email ACPQI@acponline.org.

**Important Deadlines**

* The deadline for submissions is **December 16, 2022.**
* Award winners and poster presenters will be notified by **January 31, 2023**.
* Selected poster presenters should submit their electronic posters to ACPQI@acponline.org by **March 31, 2023.**

**Abstract Submission Form**

**Please indicate the categories for which you would like your abstract to be considered. The same abstract submission can be considered for multiple application categories. (Select one or both application categories):**

[ ]  **Poster abstract to be presented at the QI and Wellbeing Champion Reception (please select**

 **your category)**

[ ]  **Well-being project**

[ ]  **Quality improvement project**

[ ]  **ACP Advance QI Excellence Award self-nomination (please select your category; select all**

 **that apply)**

[ ]  **Quality Improvement Excellence Award: *projects that demonstrate***

 ***improvements in quality metrics and patient outcomes.***

[ ]  **Excellence in Team-based Care Award: *projects that demonstrate the value and***

 ***impact of interprofessional team engagement in the implementation of your***

 ***QI intervention.***

[ ]  **Residency Program Award: *projects that were led by or engaged residents in***

 ***QI implementation.***

**Abstract Submission Template:**

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| --- | --- |
| **Practice Lead/Primary Author’s Contact Information** | **Name:** |
| **Credentials:** |
| **ACP Number:** |
| **Email address:** |
| **Project Team Names:** |  |
| **Project Title (200-character limit):**  |  |
| **Project Summary (300- word maximum).** | ***Please attach as a separate Word document or PDF.*****The project summary should include:*** **Project goals**
* **Target audience**
* **Methods**
* **Outcomes/summary of impact. Maximum of one table, graph, or figure can be included.**
* **Lessons learned**
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