

## **FAQs for Poster Presenters**

### **Will you register me for the Internal Medicine Meeting 2026?**

ACP staff will register you for the Internal Medicine Meeting 2026, and the registration fee will be waived. If you have already registered, your fee will be refunded.

Please note that Early Career Physicians and Resident/Fellow Members must have paid membership dues and be in good standing to complete meeting registration. Membership must remain current through the meeting dates (April 16–18, 2026).

If your membership expires before April 18, 2026, we recommend renewing early to avoid any interruption in your eligibility to attend or present. We cannot register you for the meeting if your dues are not current through April 18, 2026.

### **How will I know once I'm registered for the Internal Medicine Meeting 2026?**

You will receive an email confirmation once your registration is complete. Details on where and how to pick up your registration materials will be sent closer to the meeting.

### **If I cannot attend the ACP Internal Medicine Meeting 2026, can a co-author present in my place?**

No, only first authors (those who submit the abstract) will be registered for the meeting and invited to present. If you cannot attend, you must forfeit your presentation. We are unable to transfer meeting registration or presentation eligibility to a co-author.

### **Will there be a virtual ePoster competition?**

No, the poster competitions will be held in person at the Internal Medicine Meeting 2026 in San Francisco, CA. At this time, we do not have the capacity to offer a virtual competition or remote presentation option for those unable to attend in person.

### **When is my poster presentation?**

- Early Career Physician posters will be judged on Thursday, April 16, 2026.
- Resident/Fellow Research posters will be judged on Thursday, April 16, 2026. The Research Poster Competition includes submission to the following categories: Basic Research, Clinical Research, High Value Care, Physician Well-being and Professional Fulfillment, and Quality Improvement/Patient Safety.
- Resident/Fellow Clinical Vignette posters will be judged on Friday, April 17, 2026.
- Medical Student posters will be judged on Saturday, April 18, 2026.

**Where is my presentation?**

Posters will be displayed and judged in the Career and Professional Development Center – Hall A, of the Moscone Center.

**What is required for the poster competitions?**

You will need to bring a paper poster to the meeting. Poster boards will be shared among presenters, with each board measuring 8 feet wide by 4 feet long. Each presenter will be assigned a space of 4 feet wide by 4 feet long, and it's important to stay within these limits—no exceptions will be made. For the best fit, it is recommended that your poster be slightly smaller than the allocated space, with a size of 3 ½ feet wide by 3 ½ feet long being ideal.

In addition to the paper poster, we will require that you create an ePoster so that all posters can be viewed throughout the entire meeting. The ePoster should consist of 1 slide formatted as a poster and can be easily made using Microsoft PowerPoint and should include a voice-over. ePosters with voice-overs should not exceed 100 MB with a 4-minute time limit. The system will not allow you to upload anything that exceeds the suggested time limit or file size.

**Do you offer poster printing services or work with a local vendor?**

No, we do not provide poster printing services, nor do we partner with any local vendors near the Moscone Center. Please make sure to print your poster before traveling to San Francisco and bring it with you.

**What if I arrive late to set-up?**

If you arrive after judging has begun on the day of your scheduled poster session, please notify ACP staff as soon as possible. Staff will attempt to inform your judges that you have arrived and will be available at your poster after they complete judging of their other assigned posters.

If you miss your entire scheduled poster session, we will be unable to accommodate a make-up presentation. Poster competitions are organized in fixed groups, and judges must evaluate posters within their assigned sessions for fair comparison.

**Can I leave my poster in the poster area before or after my presentation?**

No. There is no secure area within the poster hall for unattended posters. When you are not presenting, please keep your poster with you. ACP staff are not able to store or supervise posters while you attend other sessions or events.

**Can family, co-workers, or friends come to the poster area?**

Yes, guests are welcome, but all visitors must have a meeting registration badge. Non-

physicians may register as guests. Physicians must register as either member or non-member physicians. All attendees must pay the applicable meeting registration fee.

**When is the ePoster deadline?**

The deadline to upload your ePoster is Monday, March 9, 2026.

**How do I create a Voice-over PPT presentation?**

If you are creating your ePoster on a Windows device, see the link for Creating a Voice-Over PowerPoint Presentation.

If you are creating your ePoster on a MacBook, use these instructions:

On many MacBooks, PowerPoint will not save as an MP4 with audio. Here are the steps MacBook users need to follow to save their poster presentations as MP4's.

1. Do not use PowerPoint to record your voice
2. Instead, use QuickTime player to make a screen recording.  
<https://support.apple.com/en-us/HT208721>
3. Use iMovie to convert the QuickTime file to an MP4:  
<https://www.youtube.com/watch?v=L4LhjpKIRAQ>
4. Compress the MP4 file if the file is too big: <https://www.ps2pdf.com/compress-mp4>

**What are my other expenses?**

You are responsible for arranging your own travel and hotel accommodations. If you need a hotel room, visit [Internal Medicine Meeting 2026 Travel & Housing](#).

**Will my abstract be published?**

Your abstract will be available on our website. The file will include all winning and finalist abstracts in both the Research and Clinical Vignette categories.

**Am I eligible for a prize?**

Medical Students, Resident/Fellow Members, and Early Career Physicians are eligible to compete for a monetary prize in the poster division.

**When will winners be announced?**

Poster competition winners will be announced on the website the week after the Internal Medicine Meeting 2026, and all winners will also be notified by email.

**What if I have questions?**

Please contact ACP Abstracts Program at 800-ACP-1915, ext. 2666, or direct at 215-351-2666, or via e-mail at [abstracts@acponline.org](mailto:abstracts@acponline.org).

**Chapter Winners:** Please contact your local ACP Chapter for information about reimbursement of your travel and housing expenses. The National ACP office will register you for the meeting. If you have already registered for the meeting, your fee will be refunded. Please note that Resident/Fellow Members must have paid membership dues and be in good standing to complete meeting registration. Membership must remain current through the meeting dates (April 16–18, 2026).

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