

# Chief Resident Guide: Supporting Fellowship Application – PGY3



## First 2 Weeks of the Academic Year:

Routinely check in with PGY3s applying for fellowship about their ERAS application status.

### Early July:

- (1) Remind PGY3s to have their application completed by the day that submissions go live.
- (2) Remind all fellowship applicants about policies surrounding scheduling and coverage for fellowship interviews.
- (3) Set strict deadlines with sufficient backups.
- (4) Remind all fellowship applicants the day ERAS allows submissions to begin.

Remind all applicants about the Rank Order List deadline.

Be prepared to support trainees who do not match into fellowship while simultaneously working with PDs and seniors on plans for a Fellowship Match Day celebration.



### Mid July:

- (1) Remind all fellowship applicants to have their application materials completed and submitted before fellowship programs can begin reviewing applications.
- (2) Along with PDs, remind applicants about mock interviews, especially encouraging trainees who need more practice interviewing.

Prepare a session with first-year fellows (if your hospital has them) to review tips and tricks for success in the first year of fellowship.

### August

- (1) Remind applicants to register with the NRMP when the Match opens.
- (2) Significant PD and chief support may be required for applicants waiting for interviews.
- (3) Confidentially discuss concerns with PDs if trainees are not securing expected interviews.

