

Chief Resident Guide: Supporting Fellowship Application – PGY2



Meet with your program director (PD) to discuss how you can support your residency team to fellowship success.

Determine if you'll join PD for individual trainee meetings to discuss fellowship application plans.

Organize a “preparation for the fellowship application” session with PGY2s and new fellows. The session should cover:

- (1) Application timeline (including NRMP details)
- (2) Obtaining letters of recommendation
- (3) Application dos and don'ts
- (4) Personal statement tips (offer to proofread)
- (5) Mock interviews

Remind PGY2s about fellowship applications, letters of recommendation, and personal statements.

Send a reminder the day ERAS opens for fellowship.

JUL

AUG

SEPT

OCT

NOV

DEC

JAN

FEB

MAR

APR

MAY

JUN

- (1) Identify which residents are pursuing fellowship, employment, or chief residency.
- (2) Meet with PD to determine which residents require letters of recommendation, leadership/service opportunities, and recommendations to meet with specialty PDs in hospitals that residents may want to apply to.
- (3) Conduct a research fair. Trainees who had no research experience as PGY1s and want a fellowship are required to attend the fair.

Discuss potential chief resident candidates from current PGY2 trainees with PD.

Remind PGY2s about setting up PGY3 summer away audition rotations, if any.

Send additional reminders about fellowship application: offer proofreading help and remind them about mock interviews.