**High Value Care Coordination Pre-Consultation Review Checklist**

* Identify if referral is to appropriate specialty
  + If referred condition is better managed by a different specialty:
    - What process do you use to redirect the referral?

PCP or referring practice usually will redirect referral unless special agreement for specialty practice to redirect to the more appropriate specialist

* + - Who notifies the patient?
* Identify if referral condition requires an appointment (further assessment or management is indicated)
  + If further evaluation or management is not indicated:
    - Explain why not indicated (e.g. “according to guidelines” or ….)
    - Answer simple question that does not require formal consultation (e.g. “this does not require any treatment”)
    - Who notifies & explains to patient?

*Need to know that referring practice has process for handling deferred referral requests*

* Are the referral request elements complete?
  + Is the clinical question clear
  + Is there adequate & pertinent supporting data (pertinent date set)
  + Is the Core Medical Data set included
* What is the urgency (risk stratification) of the referral needs?
  + Is the patient scheduled according to those needs
* What special needs require consideration in the referral process? For example:
  + Impaired hearing, vision, ambulation, cognition
  + Care giver status, case management
  + Work schedule
  + Travel distance