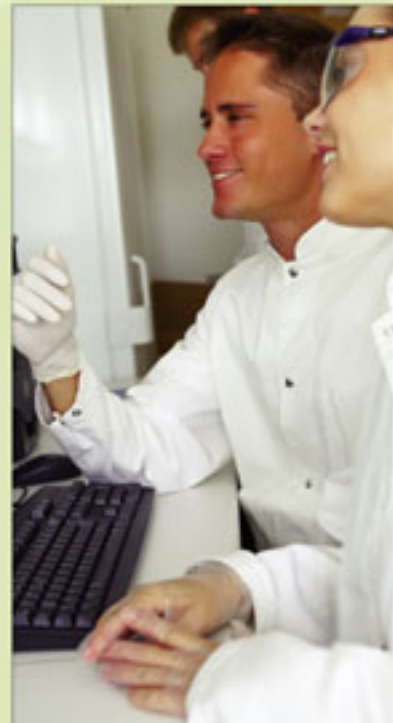




**Let Your Mind
*Soar!***

**Continuing Education and Education Resource Catalog
For Physician Practices and Laboratories**



A Service of
The American College of Physicians

Medical Laboratory Evaluation

Medical Laboratory Evaluation (MLE) is a worldwide Proficiency Testing (PT) service. PT is a tool to assist clinical laboratories in improving quality care.

As a service of the American College of Physicians (ACP) for over 35 years, MLE's evolution began in 1973. MLE has grown to include physician office laboratories, hospitals, medical centers, physician group practices, and public health facilities. The program is now offered in 16 countries.

The MLE program serves as an enhancement to a laboratory's ongoing quality assurance process.

To aid in the educational needs of our laboratory professionals, we provide a wide array of publications and online training solutions to help you gain valuable knowledge on Regulations, Finances, Quality Assurance, Waived Testing, and Technical issues. Whether you are starting your career as a laboratory professional or simply need a refresher, MLE offers you an opportunity to hone your skills. If your laboratory experiences high staff turnover, or if you are trying to assess how your laboratory can become more cost-effective, efficient, quality-focused, or safety-oriented, take a look through this catalog and see how you can improve your laboratory's well being.

We continue to expand our educational resources to provide you with more technical information, emphasizing issues that contribute to accurate patient testing and improving the quality and safety of patient care.

Some resources are FREE, discounted, or exclusive to MLE participants and ACP members. Take advantage of one or two of these expert resources and "Let Your Mind Soar."

Constance D. Laubenthal, MS, CLS (NCA)

Director



The American College of Physicians (ACP) is pleased to offer the following COLA resources through Medical Laboratory Evaluation. These programs and publications are offered to members of the ACP and participants in the MLE program at exclusive discounted prices. Product Numbers: 170, 171, 172, 173, 174, 175, 176, 177, LabUniversity®, CEexpress online courses.

MLE is pleased to offer the following resources in partnership with ACP's Center for Practice Improvement and Innovation (CPII). Formerly the Practice Management Center (PMC), CPII provides free assistance to ACP members ONLY, covering the full spectrum of practice management issues associated with running and working in a medical practice, including quality, information technology, and financial and personnel management. For more information on the CPII, visit www.acponline.org/running_practice. Product Numbers: 127, 128, 129, 134, 135, 136, 137, 139, 193, 194, 195.

MLE has partnered with the American Academy of Family Physicians (AAFP) to make the following publication available to you. Product Numbers: 145, 146, 147.

The following resources are provided by MLE in partnership with HCPPro, Inc. HCPPro, Inc. provides products and services designed to meet the needs of health care providers and businesses across the country. Their team of consultants has over 50 combined years of sales and technical experience in the physician's office testing market. Product Numbers: 180, 182, 196, 197, 198, 199.

Educational Resources

How To Use This Catalog

Categories of Interest	Page(s)
Regulatory	1
Technical	4
Waived	5
Financial	6
Quality Assurance	6
Price List	7, 8
Order Form	9
Continuing Education	back cover

Regulatory



Basic OSHA Compliance Program

This one convenient package contains everything you need to ensure that your outpatient medical facility

meets all OSHA regulations, plus all the resources to ensure you remain compliant.

Includes:

- OSHA Safety Program Manual, a customizable Exposure Control Plan and everything you need to comply with OSHA's Bloodborne Pathogens and Hazard Communication Standards, and the CDC's TB recommendations for low-risk facilities and Master Record Forms on CD are provided for all required documentation
- MSDS Binder
- OSHA Watch Newsletter & Updates
- What's My Fine? OSHA Annual Retraining DVD Program
- The HELP Book: Healthcare Emergency Lifesaving Plan
- Features a FREE "How to Set Up Your OSHA Program" 90-minute teleconference
- Free technical support through Quality America's OSHA hotline.

Item	Product	Price
With Hard Copy Newsletter Updates	180	\$399

OSHA Safety Program Manual with OSHA Watch Newsletter & Updates



The OSHA Safety Program

Manual with Updates is a

fill-in-the-blanks manual for outpatient medical and dental facilities.

Includes:

- OSHA Safety Program Manual, a customizable Exposure Control Plan, everything you need to comply with OSHA's Bloodborne Pathogens and Hazard Communication Standards, and the CDC's TB recommendations for low-risk facilities. Master Record Forms on CD are provided for all required documentation
- The required OSHA poster, eyewash station sign, monthly and annual compliance checklists, and sample tests for training sessions
- MSDS binder with Master Hazardous Substance list
- OSHA Watch Newsletter & Updates —The bimonthly newsletter maintains your OSHA Safety Program Manual with the latest OSHA information and provides practical tips for ensuring compliance
- A subscriber Q & A section and username and password for online access to updates for your manual
- Features a FREE "How to Set Up Your OSHA Program" 90-minute teleconference

Educational Resources continued

- Free technical support through Quality America's OSHA hotline.

Item	Product	Price
With Hard Copy Newsletter Updates	182	\$244

One-Year subscription to OSHA Watch Newsletter & Updates

OSHA Watch Newsletter & Updates—The bimonthly newsletter maintains your OSHA Safety Program Manual with the latest OSHA information and provides practical tips for ensuring compliance, a subscriber Q & A section, and username and password for online access to updates for your manual.

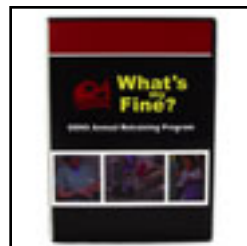
Item	Product	Price
OSHA Watch Newsletter & Updates	198	\$95.00

The HELP Book: Healthcare Emergency & Lifesaving Plan

Helps outpatient medical and dental practices prepare for the unexpected. Presented on removable cards organized under 13 spiral-bound tabs, *The HELP Book* measures 9"x12" and all cards can be easily updated. Includes a wall-mount holder.

- Features a FREE "How to Set Up Your OSHA Program" 90-minute teleconference
- Free technical support through Quality America's OSHA hotline.

Item	Product	Price
The HELP Book	199	\$92



What's My Fine? OSHA Annual Retraining DVD Program

Quality America's newest OSHA training DVD,

"What's My Fine?" contains ten short scenes that depict daily operations at a medical clinic in Anytown, USA. In each scenario, health care workers make various mistakes that violate OSHA Standards. Your staff will identify these issues and note them in their workbook (provided on the included CD). Next, the host comes on screen, points out each item that was done incorrectly, and discusses the right way to do it. Finally, fines for noncompliance are assigned to each mistake. This 45-minute interactive, game show-type program is a fun and fast-paced way to make sure your staff completes annual retraining—and actually remembers what they learned. May be re-used yearly and offers one P.A.C.E. CEU credit.

Item	Product	Price
MLE Participants/ ACP Members	196	\$175
List Price	197	\$199

Educational Resources continued

OSHA Bloodborne Pathogens Requirements

Provides you with an introduction and background along with the following:

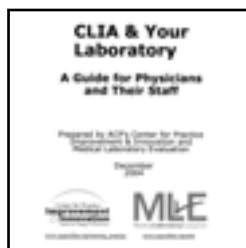
- Industry Profile
- OSHA Inspections
- OSHA Appendices
- Revision to OSHA's Bloodborne Pathogens Standard
- OSHA's Updated Bloodborne Pathogens Standard
- Needlestick Safety and Prevention Act FAQs
- How To Prevent Needlestick Injuries



Item	Product	Price
MLE Participants/ ACP Members	137	FREE*
List	193	\$15.00*

CLIA & Your Laboratory

This guide is divided into 9 chapters and follows a Q & A format.



Item	Product	Price
MLE Participants/ ACP Members	134	FREE*
List	195	\$15.00*

CLIA Facts

Newly updated fact sheets that answer your questions about the Clinical Laboratory Improvement Amendments (CLIA). These single-topic fact sheets condense information from a variety of sources, such as the Federal Register and laboratory manuals, into user-friendly, one- and two-page formats. A variety of topics are covered under the following categories:



- Updated Regulations
- Registering for CLIA
- The CLIA Inspection Process
- Waived & PPMP Testing
- Facility Administration for Nonwaived Testing
- Quality Systems for Nonwaived Testing
- Specialty-Specific Control Procedures
- Personnel
- Proficiency Testing

To view a complete list of the topics, access our Web site at www.acponline.org/mle.

Item	Product	Price
MLE Participants/ ACP Members	173	\$54.00
List	177	\$60.00

*Delivery method by e-mail only.

Educational Resources continued



National Intelligence Report (NIR) biweekly subscription

NIR is ranked as the leading Washington biweekly newsletter for key executives and managers in all diagnostic testing practice and business settings. Each issue features concise, in-depth, independent coverage of laboratory, pathology, blood banking, and diagnostic service news from the nation's capital. NIR tracks Medicare payment and claims processing policy, billing, and coding guidelines for diagnostic testing and payment actions by managed care and other payers; examines crucial compliance policies under Medicare, Stark, CLIA, FDA, and OSHA; alerts you to the implications of congressional and regulatory changes; and monitors the escalating pace of federal enforcement actions by the HHS Office of Inspector General, the Department of Justice, and other federal authorities.

NIR tracks Medicare payment and claims processing policy, billing, and coding guidelines for diagnostic testing and payment actions by managed care and other payers; examines crucial compliance policies under Medicare, Stark, CLIA, FDA, and OSHA; alerts you to the implications of congressional and regulatory changes; and monitors the escalating pace of federal enforcement actions by the HHS Office of Inspector General, the Department of Justice, and other federal authorities.

With your subscription to NIR, you receive:

- 22 issues, delivered twice monthly (except August and December, which are one-issue months).
- The in-depth Focus insert, which explores health care policy trends; critical reimbursement; and regulatory, legislative, and legal developments.
- Time-sensitive alerts as major stories break so you're always on top of the news.

A 1-year subscription is available to MLE participants at a special group rate of \$85.00—a fraction of the regular subscription price of \$459.00!

Item	Product	Price
MLE Participants/ACP Members	142	\$85.00

Technical

The Adventures of the Lab Explorers: Sometimes When You Feel Bad



A book that helps young and old alike understand the

role of the clinical laboratory professional. The Lab Explorers—Erl, Hema, Unit, and Petri—each have a special role in helping people feel better by detecting diseases and disorders. Colorful, hand-drawn illustrations will appeal to youngsters. This is a useful educational tool for placement in phlebotomy areas. Available in paperback.

Item	Product	Price
Sometimes When You Feel Bad	178	\$8.00

Educational Resources continued

Microscopy Atlas for the POL

Physician's Office Laboratory Microscopy Atlas, 3rd Edition, 2007—American Academy of Family Physicians

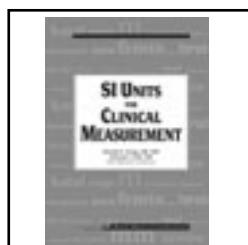


- The essential benchtop reference for microscopic examination of specimens commonly encountered in the physician's office laboratory.
- Now includes over 150 color photographs, including blood smears, Gram stains, urine sediment, and wet preps.
- Concise, easy-to-follow descriptions, clinical associations, and procedures.
- Suitable for training and continuing education.
- Up to 8 prescribed hours of physician CME and 8 CEU contact hours for lab personnel.

Item	Product	Price
Print	145	\$105
CD-ROM	146	\$105
Print and CD-ROM	147	\$150

SI Units for Clinical Measurement

Donald S. Young, MB, PhD, and Edward J. Huth, MD, FACP, with additional contributors.



This is the manual for anyone who performs proficiency testing using SI units, needs to convert SI units to traditional metric units, is guiding a hospital into the use of SI units, or goes abroad and needs a reference on SI units.

Item	Product	Price
US/Canada MLE Participant/ACP Member	130	\$32
Int'l MLE Participant/ACP Member	131	\$55
US/Canada List	132	\$45
Int'l List	133	\$55

Lab Facts

This easy-to-use guide is a bound publication that contains important laboratory information. The book is divided into three categories: Laboratory Administration, Testing Specialties, and Quality Control. To view the topics discussed in each category, please access our Web site: www.acponline.org/mle.



Item	Product	Price
MLE Participant/ACP Member	170	\$67.50
List	174	\$75.00

Waived

Waived Testing—Doing It Right!

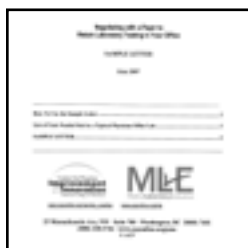
The Newly Updated and Expanded Waived Testing Guide

Answers questions about waived testing criteria, test categories, standards, and cost.

Educational Resources continued

Item	Product	Price
MLE Participants/ ACP Members	135	FREE*
List	139	\$15.00*

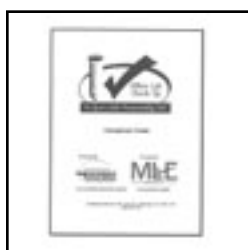
Financial



Negotiating with a Payer to Retain Laboratory Testing in Your Office: Sample Letter

This publication tells you how to use the sample letter and provides a template from which to draft your own letter.

Item	Product	Price
MLE Participants/ ACP Members	136	FREE*
List	194	\$15.00*



Office Laboratory Check Up: Is Your Lab Financially Fit?

Improve the overall financial health of your office lab.

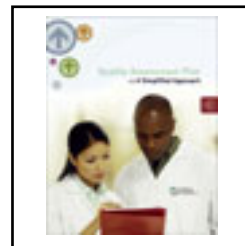
This user-friendly spreadsheet program allows you to manipulate data to perform "what if" scenarios and is designed to meet the specific needs of small- and medium-sized physician office labs. You receive an Excel spreadsheet and companion manual.

Item	Product	Price
MLE Participant	127	\$87.50*
ACP Member	128	FREE*
List	129	\$175*

Quality Assurance

Quality Assessment Plan: A Simplified Approach

This new quality assessment plan was developed in response to the updated CLIA requirements of 2003.



The new regulations emphasize the need to assess quality across the entire laboratory path of workflow, and will allow you to efficiently and effectively evaluate your general, preanalytic, analytic, and postanalytic activities to meet your quality improvement goals. Use this plan to incorporate quality assessment into the daily routine of your laboratory to get a better picture of ongoing performance, rather than just at one point in time. This approach will allow you to derive more benefit from your quality assessment efforts. This ready-to-implement QA plan is organized in a 3-ring binder and contains:

- Detailed instructions
- A Quality Assessment Plan that you can modify to meet your needs
- Data Collection Forms
- Quality Assessment Review Forms

Item	Product	Price
<i>Manual</i>		
MLE Participant/ ACP Member	171	\$115
List	175	\$135
<i>Manual with Disks</i>		
MLE Participant/ ACP Member	172	\$140
List	176	\$160

*Delivery method by e-mail only.

MLE Educational Resources Price List

To order, visit www.acponline.org/mle/educate.htm

ALL SALES ARE FINAL

Product No.	Format	Available Audience	Cost
REGULATORY			
Basic OSHA Compliance Program			
180	With hard copy newsletter updates		\$399.00
CLIA and Your Laboratory			
134	Delivery via e-mail only	MLE/ACP	FREE
195	Delivery via e-mail only	List	\$ 15.00
CLIA Facts for Laboratories			
173	Hard copy	MLE/ACP	\$ 54.00
177	Hard copy	List	\$ 60.00
National Intelligence Report (NIR)			
142	Newsletter	MLE/ACP	\$ 85.00
OSHA Bloodborne Path Requirements			
137	Delivery via e-mail only	MLE/ACP	FREE
193	Delivery via e-mail only	List	\$ 15.00
OSHA Safety Program Manual with OSHA Watch Newsletter Updates			
182	With hard copy newsletter updates		\$244.00
OSHA Watch Newsletter and Updates (One-Year Subscription)			
198	Newsletter	ALL	\$ 95.00
The HELP Book: Healthcare Emergency & Lifesaving Plan			
199	Hard copy	ALL	\$ 92.00
What's My Fine? OSHA Annual Retraining DVD Program			
196	DVD program	MLE/ACP	\$175.00
197	DVD program	List	\$199.00

Updated June, 2009

MLE Price List continued

To order, visit www.acponline.org/mle/educate.htm

ALL SALES ARE FINAL

Product No.	Format	Available Audience	Cost
TECHNICAL			
Lab Facts			
170	Hard copy	MLE/ACP	\$ 67.50
174	Hard copy	List	\$ 75.00
Microscopy Atlas for the POL			
145	Print		\$105.00
146	CD-ROM		\$105.00
147	Print/CD-ROM		\$150.00
SI Units for Clinical Measurement			
130	Book	MLE/ACP US/Can	\$ 32.00
131	Book	MLE/ACP Int'l	\$ 55.00
132	Book	List US/Can	\$ 45.00
133	Book	List Int'l	\$ 55.00
The Adventures of the Lab Explorers: Sometimes When You Feel Bad			
178	Book		\$ 8.00
WAIVED			
Waived Testing—Doing It Right!			
135	Delivery via e-mail only	MLE/ACP	FREE
139	Delivery via e-mail only	List	\$ 15.00
FINANCIAL			
Negotiating with a Payer			
136	Delivery via e-mail only	MLE/ACP	FREE
194	Delivery via e-mail only	List	\$ 15.00
Office Laboratory Check Up			
127	Excel spreadsheet and manual Delivery via e-mail only	MLE Participant	\$ 87.50
128	Excel spreadsheet and manual Delivery via e-mail only	ACP Member	FREE
129	Excel spreadsheet and manual Delivery via e-mail only	List	\$175.00
QUALITY ASSURANCE			
Quality Assessment Plan: A Simplified Approach			
171	MLE/ACP-Manual		\$115.00
172	MLE/ACP-Manual/Disks		\$140.00
175	List-Manual		\$135.00
176	List-Manual/Disks		\$160.00

Updated June, 2009

MLE Educational Resources Order Form

(Fax to: 202-835-0440)

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ACP Member # (if applicable) _____

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3. **Shipping Address**

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Questions about your order?

Call 1-800-338-2746, option 5, or
e-mail MLE at mle@acponline.org

ALL SALES ARE FINAL

Two Convenient Ways to Order

- FAX: 202-835-0440
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5. **Method of Payment**

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ACP/MLE

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Purchase Order #

(Mail or Fax purchase order with order form)

Charge: VISA MasterCard

Card # _____ Exp. _____

Name _____

Signature _____

Ordering Proficiency Testing?

Request a PT order form or order online at
www.acponline.org/running_practice/mle/enroll.htm

4. **Resources**

Product No.	Title	Qty	Unit Price	Ext. Price

TOTAL _____



Updated June, 2009

Online Continuing Education Courses

Available to ACP Members and MLE Participants

MLE CEexpress

An exclusive benefit for MLE participants and ACP members that can be used by everyone in your lab. MLE CEexpress is a quick and easy way to get the continuing education you need, at your convenience, 1 hour at a time.

MLE CEexpress Course List

- MLE CEexpress 1: Blood Cell Identification
- MLE CEexpress 2: Teaching Patients to Check Blood Sugar
- MLE CEexpress 3: Urine Sediment Refresher
- MLE CEexpress 4: Waived Testing—Doing it Right
- MLE CEexpress 5: Urine Culture Basics
- MLE CEexpress 6: Evaluating Red Blood Cells
- MLE CEexpress 7: Personnel Training and Competency Assessment

To Access CEexpress Anytime, Anywhere, Via the Internet: Contact MLE for instructions.

COLA's Lab Director Program

MD/DO/DFM	PHD	MS/MA	BS
Certified in anatomy or clinical pathology or 1yr supervising or directing non-waived testing or Training equivalent to 20 CME	Lab Science and Certified in Anatomy or clinical pathology or 1yr exp in directing or supervising non-waived testing	Degree in Lab Science 1yr training or experience 1yr supervisory experience	Degree in Lab Science 1yr training or experience 1yr supervisory experience

The qualifications you need to become a lab director may surprise you. There is much more than having MD, DO, or other degree after your name. A physician needs to meet specific education and experience requirements before directing a moderate complexity laboratory. That's where COLA's Lab Director Program is an invaluable resource. This program covers all of the topics required by Centers for Medicare and Medicaid Services (CMS). For more information or to register, visit: www.acponline.org/mle/ceexpress.htm.

About LabUniversity® and CEexpress: MLE and ACP have partnered with COLA, the premier independent medical laboratory education, consultation, and accreditation organization, to provide continuing education via the Internet through LabUniversity®, a distance learning program developed by COLA in response to the learning needs of physicians and laboratory staff. LabUniversity® provides a convenient way to obtain laboratory training that will meet certification and licensing requirements as laboratory staff can use this service anytime, anywhere, via the Internet. COLA is approved as a provider of continuing education programs in the clinical laboratory sciences by the ASCLS P.A.C.E. Program. FLORIDA and CALIFORNIA P.A.C.E. credits comply with your state license requirements. CME is offered for eligible classes. MLE participants are also eligible to receive 15% discount on many other LabUniversity® courses.

For CEexpress technical support, please contact COLA at 1-800-981-9883



For information on the online continuing education program, CEexpress, educational resources, or MLE's PT service, please contact our MLE Customer Service Department.

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Hours of Operation

9:00 a.m.-5:00 p.m. ET

Medical Laboratory Evaluation

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