

DATE: April 22, 2008

TO: All Ohio ACP Colleagues

FROM: Joseph P. Myers, MD, FACP, Chair, Awards Committee
Mark E. Mayer, MD, FACP, Governor, Ohio Chapter

RE: 2008 Laureate, Master Teacher, and Volunteerism Awards Nominations

It is that time of year again during which the Ohio Chapter of the American College of Physicians would like to solicit nominations for the **James S. Tan, MD, MACP Laureate Award**, the **Evelyn V. Hess, MD, MACP Master Teacher Award** and the **Volunteerism Award**.

To be eligible for the 2008 awards, all nomination materials must be received by me by 5:00 PM, Tuesday, July 1, 2008 by either electronic or overland mail. Any nomination materials received after that time will be considered for the 2009 ACP-Ohio awards.

The items needed by the Ohio Chapter to be considered for an award are:

1. **Nominating Letter**: the nominating letter should come from one who knows the candidate well and who can explain the basis for the nomination. One letter for the Master Teacher Award should be from an institutional Department Chair, Director of Medical Education, or Program Director.
2. **Seconding Letter**: the seconding letter should come from one who knows the candidate well and who can explain the basis for the nomination.
3. **Nominee's Curriculum Vitae (CV)**: this must be submitted with the nomination.
4. The Volunteerism Award requires some other specific materials as explained in the attached criteria listing.

Please forward nominating materials to:

Joseph P. Myers, MD, FACP
myersj@summa-health.org
Chair, ACP-Ohio Awards Committee
Department of Medicine
Summa Health System
55 Arch Street, Suite 1-A
Akron, OH 44304

Thank you for participating in the nominating process for this year's ACP State Awards Program.